

Annual General Meeting



AGM Minutes			
Date/Time	Wednesday 3 rd July 2019 6:00pm	Location	Teignmouth Community School – Exeter Road

Attendees					
Name	Initials	Role	Name	Initials	Role
Katy Quinn	KQ	CEO	Jon Newman	JN	CFO
Scott Deeming	SD	COO	Martyn Cox	MC	Chair
Vic Millard	VC	Vice Chair	Graham Bond	GB	Director
Tony Gray	APG	Director			

Apologies		
Name	Initials	Reason

Meeting Opened at 6:15pm.
Minutes from previous meeting approved. MC Signed.

Agenda Item 1 – Report on this Year’s Activity

KQ reported on previous year activity:

- Academy conversion, expanded MAT.
- SOD developments.
- KKC still working on Sis for the trust.
- Lease at Kenton – delays.
- New developments for Kenton – residential – school development.
- APG moving MAT development forward over past year.
- JOC started as Principal at ER.
- Improvements underway KPA, in year changes.
- STRETCH – both sites ML/ER.
- Classroom practice.
- GDPR – 7 SARs, both current staff/parents/children.
- Sept 2019 – increased PAN 201. 3rd Consecutive year that numbers have increased.
- Introduction of Gov Portal – adding key information for members.

MC – core business. T+L model. GDPR SAR good to hear in place and holding student’s data. Important how we hold it.

GB – OFSTED still ER awaiting. JN - 5 years next March.

MC – Monitoring visit?

KQ – Kenn has SIAMs – Diocese, good across the board. Involving leading collective worship.

Agenda Item 2 – Report on Accounts

JN reported on accounts – papers circulated:

- Difficult backdrop, 6th Form numbers falling.
- Within year improvement net 78k. Carry forward is small, for size of trust, but improved financial position.
- Audit report circulated beforehand.
- Sig issue.
- Res officer and fund analysis.

KQ – Thomson Jenner meeting to look at external audit. Undertake Rob Wilcox role.

- Monitor pots of money in systematic way – checking wording with JN.

MC – KS5 numbers reduction

- Curriculum offer has changed. Predicted income is lower.

MC – offset by increased numbers in KS3/4?

- Lag in income. National funding picture has changed for FE. Pupil numbers is still key.

MC – Strategy for future demand – strategic planning for increasing numbers in 6th form.

KQ – New head of sixth. Laura Milsom. Exam results looking stronger for Year 12 in Sept. But new Year 13 is small. 6th form curriculum review. What we offer and what the chn/students want. Different pathways and a more grown up approach to 6th form. Re brand the same differently for other.

VM – lots of difficulties financially. Over the past couple years. Doubling the numbers a good start. Caution the need for an astute approach to finances. Key cost at ER for staffing. Improvement, but not where it needs to be.

MC – 3 year financial plan...deficit?

- Catering Hazeldown.
- Uniform.

KQ – trust operations, extract costs out.

APG – Alive?

VM – Declining

MC – invest in teachers in the schools we have. 6th Forms closing. 3 Plymouth schools have closed 6th forms.

KQ – improve image for 6th form – behavior.

- Alive members decline. Renting and leasing of facilities.

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Agenda Item 3 – Appointment of Auditor

FC. Tendered. Costs look at during FCom meeting. Recommended FC to continue to use for 3 years and then for internal auditing.

MC – daughter started working with FC.

GB – happy.

Carried.

Agenda Item 4 - Appointment of Corporate Member EDEN

Diocese requirement for having church school in MAT.

VM proposed.

KQ went through legalities.

MC second.

Carried.

Agenda Item 5 - A view to the coming year:

KQ reported on looking forward to year ahead:

- Changes to structure.
- Setting up LGBs for TCS. Reflective and broad.
- Director changes to role.
- New governors have joined the LGB for TCS.
- Board of OLT – skill gaps. Right skills at right levels. Legal exec. Local business owner and ex headteacher.
- Recruitment is underway at both levels.
- Working with all parties. Work to maximize efficiencies.
- MAT central team and sharing joint INSET (T+L).
- Training for governors and directors.
- SIAMS confirmed good well-run school.
- JOC/KQ – manage the feeling around the MAT development.
- Outwardly facing ER and local secondary partnerships to develop this further. NAC/Dawlish, Exmouth, TWMAT, and Okehampton. Explore different options.
- 6th form numbers, be mindful.
- Exam results.
- New OFSTED framework from Sept 2019. Different than before. QofE – new area.
- Work together and respond differently as all schools are in a different place with their curriculum.

MC – Trust level training on new framework.

VM – formal training – Babcock trained. The Key – circulates info.

AOB

MC – Personal thanks to APG for his work during his time at TCS.

APG – Glad moving forward as an expanded MAT.

Meeting closed at 7:02pm

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